

**Texas Department of Transportation  
Aviation Division  
Request for Qualifications for Professional Services**

The Texas Department of Transportation (TxDOT), Aviation Division, intends to enter into indefinite deliverable contracts with prime providers for professional environmental services. This solicitation is subject to 49 U.S.C. §47107(a)(17) and will be administered in the same manner as a solicitation conducted under Chapter 2254, Subchapter A, of the Texas Government Code. The approximate amount of the contracts for each provider is \$750,000, which is included for informational purposes only and may be adjusted by TxDOT. TxDOT Aviation Division will solicit and receive responses from firms as described below.

Airport Sponsor: Various  
TxDOT Solicitation ID: 4222AVENV  
TxDOT Project Manager: Amy Foster

This Request for Qualifications includes the following sections:

Project Description and Work to be Performed  
Selection Requirements  
Response Procedure  
Selection Scoring Criteria  
Contract Terms  
TxDOT Contact

**Project Description and Work to be Performed:**

TxDOT, acting as agent for various airport sponsors to be determined, intends to enter into contracts with up to four firms to perform environmental services at various airport locations throughout the state of Texas.

**The environmental work to be performed consists of:**

1. Facilitating compliance with environmental regulations, statutes, industry standards, and TxDOT and FAA requirements applicable to general aviation airports, which could include but is not limited to:
  - a. National Environmental Policy Act and special purpose laws\* (FAA Orders 1050.1 and 5050.4, FAA ARP SOP 5.0, etc.)
  - b. Wildlife hazard analysis and mitigation (FAA Advisory Circulars 150/5200-38, 150/5200-33, 150/5200-36, etc.)
  - c. Environmental due diligence audits (FAA Order 1050.19)
  - d. Pollution prevention and abatement (FAA Orders 1050.10 and 1050.15, FAA AC 150/5320-15, etc.)
  - e. Sustainability, resilience, recycling, reuse, waste reduction, energy efficiency, emissions reduction, and similar (FAA Order 5100.38, FAA AC 150/5070-6, etc.)

\*Special purpose laws are described in the referenced FAA Orders and include the Clean Water Act, National Historic Preservation Act, Endangered Species Act, Section 4(f) of the Department of Transportation Act, and similar.

2. Performing all work in accordance with TxDOT Aviation Division's latest practices, criteria, specifications, policies, procedures, and standards
3. Producing a complete and acceptable separate deliverable for each environmental service performed.
4. Following the performance specifications of the contract as identified in each work authorization for performing environmental services.
5. When specified in the work authorization, seeking right of entry from public or private landowners to perform environmental services.
6. Immediately notifying the TxDOT Aviation Division if environmental services performed by the Consultant identifies impacts or a level of controversy that may elevate any pertinent requirement to a level not contemplated in the work authorization (e.g., from a Categorical Exclusion to an Environmental Assessment under NEPA, or a Nationwide Permit to an Individual Permit under the Clean Water Act)
7. Submitting all deliverables in an editable electronic format, unless otherwise specified in a work authorization.

**Selection Requirements:**

The proposing firm's team must demonstrate competency in all facets of environmental compliance applicable to general aviation airports. For purposes of executing a contract and doing work with TxDOT, the proposing firm must demonstrate project management competency. The proposing firm must also demonstrate a familiarity with the Federal Aviation Administration Orders 5050.4 and 1050.1, latest version. The selected firms must perform 70% of the actual contract work.

TxDOT, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all respondents that it will affirmatively ensure that for any contracts entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit in response to this solicitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The requirements of 49 CFR part 26 apply to contracts resulting from this solicitation. It is the policy of TxDOT to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of contracts. TxDOT encourages participation by all firms qualifying under this solicitation regardless of business size or ownership.

By submitting a response under this solicitation, the respondent certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

Contracts resulting from this solicitation will comply with 49 CFR part 30 - Restrictions on Federal Public Works Projects, 49 USC § 50104 - Restriction on airport projects using products or services of foreign countries denying fair market opportunities, and 49 CFR Appendix A to Part 20 - Certification Regarding Lobbying.

**Response Procedure:**

The successful firms will be selected on the basis of a Response. The Response shall address the data and criteria listed below and will be scored accordingly.

The Response must contain the following:

1. A Qualifications Statement of no more than 10 typed, 8½x11-inch single sided pages, using no smaller than a 12-point font size, that must include:
  - a. The name of the firm, address, email address, telephone number and contact information for the project manager and key staff.
  - b. For the project manager and up to three key staff: information showing role in, experience with, and contribution to projects similar to the work to be performed as described in this notice.
  - c. Brief description of no more than ten relevant projects within the last ten years. Include the client's name and contact information (mailing address, email address, telephone number.)
  - d. Any other pertinent information addressed in the selection criteria or elsewhere in this notice.
2. One Airport Environmental Assessment.
3. One other environmental document that is relevant to any element of the work to be performed as described in this notice.

The Response must be submitted as follows:

Five unfolded hardcopies of the Qualifications Statement (Response item 1) and five complete Responses (Response items 1, 2, & 3) in electronic format (CD, flash drive, etc.) must be received by TxDOT, Aviation Division no later than 4:00 PM (CST) on January 27, 2022 using one of the delivery methods below:

<u>Overnight Delivery:</u>	<u>Hand Delivery or Courier:</u>
TxDOT Aviation Division Attn: Ann Owens 200 East Riverside Drive Austin, TX 78733	TxDOT Aviation Division Attn: Ann Owens 150 East Riverside Drive 5 <sup>th</sup> Floor, South Tower Austin, TX 78704

Electronic facsimiles or forms sent by email will not be accepted.

Selection Scoring Criteria:

TxDOT will evaluate proposals using the following criteria:

1. Professional qualifications, experience of the firm and its team or individuals. 30 points
2. Demonstrated understanding of applicable rules, regulations, policies, science, timelines, and other requirements associated with the environmental services to be performed. 30 points
3. Past performance of the firm, specific staff, and sub-providers on similar contracts. 20 points
4. Ability to perform on demand services and ability to adhere to schedules, deadlines, and budgets. 20 points

The selection committee will be composed of TxDOT Aviation Division staff members. The final selection by the committee will generally be made following the completion of review of qualifications. The committee will review all qualifications and rate and rank each. The selection committee may conduct interviews for the top scoring firms. If interviews are conducted, selection will be made following interviews.

**Contract Terms:**

The successful firm(s) will be offered an indefinite deliverable contract with work authorizations for the solicited services. The contract term will not exceed 5 years, and all work authorizations will be issued in the first 3 years of the contract. The TxDOT Project Manager will negotiate a fee schedule that will be used as a basis for work authorizations issued for each individual airport project.

For each individual airport project, the TxDOT Project Manager will assign and negotiate the work schedule and fee with the firm for services based on the scope provided by the TxDOT Project Manager for approval. The TxDOT Project Manager may include or remove specific scope elements based on the complexity or budget constraints of each individual project. Compensation for individual projects will be Specified Rate, Lump Sum, Unit Cost, Cost Plus Fixed Fee, or a combination of payment types based on costs deemed appropriate by the TxDOT Project Manager. Each airport project may be funded by a separate grant.

The proposed contract is subject to 49 CFR Part 26 concerning the participation of Disadvantaged Business Enterprises (DBE). The DBE goal for this contract will be 0%.

**TxDOT Contact:**

For procedural questions, please contact Ann Owens, Contract Specialist, at 1-800- 68-PILOT (74568). Please contact Amy Foster, Environmental Specialist/Project Manager for technical questions at 1-800-68-PILOT (74568).