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ADDENDUM NO. 2#

Issue Date: April 25, 2025
By Texas Department of Transportation
Aviation Division

IDIQ-Design and Bidding Services

TxDOT CSJ No. **RFQ4225AVNDC00000**

The following revisions and clarifications are to be incorporated into your response for the above referenced project.

RFQ Response Date Question:

1. TxDOT currently has eleven (11) RFQs active, simultaneously, this one included. Many of these are due either at the same time, or within a few days of each other. Will TxDOT consider spacing these out so that firms can respond more meaningfully to the various proposals?

Response: TxDOT is amending the due date for 4225AVNDC to May 21, 2025

Exhibit-1 Professional Licenses and Response Page Limit Questions:

1. Is Exhibit-1 included in the 9-page SOQ count?

Response: Exhibit-1 is not included in the 9-page limit of the qualification statement

2. Does the Exhibit-1 Professional Licenses form on Page 10 of 10 count against the 9-page limit, or can it be inserted at the end of the submission as an appendix item?

Response: See response to Question 1 in this section.

3. Can we recreate the Exhibit-1 Professional Licenses in our own file, or should we only type on the PDF form?

Response: Firms must use the Exhibit-1 provided in the RFQ

4. Does page 10 – Exhibit-1 Professional Licenses chart count toward the nine (9) page limit?

Response: See response to Question 1 in this section.

5. Both RFQ's have Exhibit-1 Professional Licenses table attached. Is it required that the Exhibit-1 table is included as part of the RFQ response. If it is required, does it count towards the 9 pages maximum allowed?

Response: Exhibit-1 is not included in the 9-page limit of the qualification statement. Exhibit-1 must be included with your response

6. Does Exhibit-1 (and additional pages for it) count in the nine-page limit?

Response: See response to Question 1 in this section.

7. Page 10 of the RFQ includes Exhibit-1 which outlines professional licenses. Is this table required to be included in the same table format in the QS? If it must be included in the same table format, does Exhibit-1 count toward the nine-page limit?

Response: Firms must use the Exhibit-1 provided in the RFQ. Exhibit-1 is not included in the 9-page limit of the qualification statement

8. Does a cover letter count towards the nine (9) page limit?

Response: A cover letter is included in the 9-page limit.

Response Submittal Questions:

1. Can you please clarify the delivery method for both RFQ's, 4225AVNDC and 4225AVNCM?

Response: Submission of PDF electronic copy should be through the eGrants system and five unfolded hard copies, staple bound without tabs mailed to the address listed in the RFQ.

2. Will you clarify what the submittal requirements will be? The bottom of page 6 of 10 says submittals will be in eGrants, but the directions on page 7 require hard copies with electronic. Both RFQ's state the response must be submitted in eGrants. However, both RFQ's also state to submit 5 hardcopies and one PDF via overnight delivery or hand delivery.

Response: Submission of PDF electronic copy should be through the eGrants system and five unfolded hard copies, staple bound without tabs mailed to the address listed in the RFQ.

3. On page 6 of the RFQ it states responses must be submitted in eGrants, and on page 7 of the RFQ it states responses must be submitted as hard copies. Is submittal only through eGrants sufficient?

Response: Submission of PDF electronic copy should be through the eGrants system and five unfolded hard copies, staple bound without tabs mailed to the address listed in the RFQ.

4. The last sentence of Page 6 of the RFQ states: The Response must be submitted in eGrants following the Submission Procedures at the end of this notice. But on the next page it requires: Five unfolded hard copies, staple bound without tabs, and one PDF electronic copy of the firm's Response must be received by TxDOT Aviation Division no later than 2:00 PM (CST) on May 14, 2025, using one of the delivery methods below: This is hand delivery, courier, mail, etc. but no email. Can you confirm that all submittals must be made electronically through the TxDOT eGrants portal and hard copies are not required?

Response: Submission of PDF electronic copy should be through the eGrants system and five unfolded hard copies, staple bound without tabs mailed to the address listed in the RFQ.

5. The RFQ indicates the submission is to be uploaded to eGrants, as well as, submitted as 5 stapled printed copies/and 1 pdf. Please clarify the submittal format.

Response: Submission of PDF electronic copy should be through the eGrants system and five unfolded hard copies, staple bound without tabs mailed to the address listed in the RFQ.

6. How does TxDOT Aviation want to receive the PDF electronic copy? Does submission via USB satisfy this request?

Response: Submission of PDF electronic copy should be through the eGrants system and five unfolded hard copies, staple bound without tabs mailed to the address listed in the RFQ. USB will not be accepted

7. Can you please clarify the delivery method for both RFQ's, 4225AVNDC and 4225AVNCM? Both RFQ's state the response must be submitted in eGrants. However, both RFQ's also state to submit 5 hardcopies and one PDF via overnight delivery or hand delivery.

Response: Submission of PDF electronic copy should be through the eGrants system and five unfolded hard copies, staple bound without tabs mailed to the address listed in the RFQ.

DBE Questions:

1. Will DBE goals be set for each Task Order with DBE Commitment and Plan Forms being required for specified project scoped of each Work Authorization?

Response: The DBE is for the contract. Any participation for work authorizations will cumulatively apply to the master contract. Each Work Authorization will have their individual DBE plan and will be evaluated and applied to the master contract.

2. The assigned DBE goal for work to be performed under a contract resulting from this solicitation is 9% of the contract amount. Can you clarify if DBE Plan and Commitment Forms will be required upon execution of a contract under this solicitation? If so, will a more specific project scope be provided so selected firms can make commitments for subcontracted services based on the services needed for the scope?

Response: What is required for the master contract will be a DBE plan. Each work authorization will require the DBE Commitments for that authorized work. TxDOT will review these commitments against the overall plan.

Project Assignment Questions:

1. Will there be recourse if a firm selected under this solicitation declines an offered project assignment? If so, what is TxDOT's recourse policy?

Response: Declined assignments will be reviewed on a case-by-case basis, and any associated recourse will be subject to TxDOT's discretion.

2. Can TxDOT Aviation provide language on the assigning process of one of the selected firms for each individual project?

Response: Assignment will be sequential, based on final ratings and rankings.

3. How will firms be selected for individual projects under this contract?

Response: See response to Question 2 in this section.

- a. Will project assignments be strictly at the TxDOT PM's discretion?

Response: See response to Question 2 in this section.

- b. Will all projects be assigned at one time?

Response: See response to Question 2 in this section.

- c. Will assignments be on a rotating basis? If so, how will the firms and projects be ordered?

Response: See response to Question 2 in this section.

Project Manager/Task Leader/Team Related Questions:

1. Is the Project Manager required to stamp everything? Or can one of the Task Leaders stamp documents as long as they are a TX PE?

Response: PM is not required to stamp everything.

2. Can the Project Manager also serve as one of the Task Leaders?

Response: The PM must oversee the project and serve as the primary point of contract for the work authorization.

3. Page 6 of the RFQ states that a task leader should be assigned for each major work category. Please clarify what the TxDOT aviation-specific work categories are.

Response: The major work categories are defined by the responding firm.

4. Can the Project Manager on this proposal also serve as the Project Manager for 25AVNCM?

Response: The PM on 4225AVNDC can also serve as PM on 4225AVNCM.

5. May an Architecture firm submit as Prime on more than one team if they have different engineering consultants on separate teams; or should that Architecture firm only select one team of engineering consultants and submit on only one team for consideration?

Response: A firm submitting as a prime consultant is only allowed to submit one response.

Project Scope Questions:

1. The listed scope of work includes electrical, lighting, and signage work. There is an ongoing electrical statewide design contract, which is led by an electrical prime. Will electrical projects be assigned under this new solicitation, or is the intention to potentially include electrical, lighting, and signage when it is peripheral to an awarded project? This relates to having a subconsultant(s) for exclusively lighting and signage projects.

Response: Electrical projects may be assigned under this IDIQ

2. The scope of work includes terminal buildings and aircraft hangars. Is the intention to also select architects within the total of selected primes or will ALL teams be ranked on inclusion of an architect on their teams?

Response: TxDOT will be selecting up to 20 firms. The responding firm determines team composition.

Fee Question:

1. Through the duration of a contract awarded through this solicitation, will there be an opportunity to renegotiate fees, or will there be an escalation clause regarding fees over the 3–5-year term?

Response: Automatic rate increases are not anticipated.

Contract Dollar Amount Question:

1. The RFQ states “the approximate amount of the contracts is \$8,000,000 each”. Can you clarify if that is per selected firm? If not, can you clarify if it is for the entirety of firms selected for this solicitation?

Response: The approximate amount is \$8 million per executed contract, up to 20 contracts.

Scoring Criteria Questions:

1. While reviewing the RFQ, a discrepancy is found in the QS content requirements (Item 1.b and c) and the selection scoring criteria. To ensure we adequately address the agency evaluation criteria and provide an apples-to-apples comparison of firms, does the agency suggest outlining our response per the QS requirements or the Scoring criteria?

Response: The content of your submission will be scored to include all elements required by Items 1b and 1c.

Preclusion Question:

1. Can you please confirm that under Preclusion Information, a firm may be part of a team that wins contracts for both 4225AVNDC and 4225AVNCM but cannot be involved in the CM of a job if they were involved in the design of the same project. They can however perform design services under a 4225AVNDC contract on one project and CM under 4225AVNCM on another project as long as they are only involved in the design or the CM separately.

Response: A firm who has been involved in the design portion of a project is precluded from involvement in the construction management portion of the same project.

Project Handover Questions:

1. Would the design firm be involved with construction phase services, or any redesign required during construction due to change in conditions, field conflict, etc.

Response: The design firm may have to perform design changes during the construction phase.

2. Will there be an interaction between the design IDIQ and construction management IDIQ for changes during construction of the project that affect the design of the project?

Response: TxDOT anticipates that there will be interaction between the firms during the construction phase.

3. Since the design firm is not allowed to provide construction management services for their designs, how will change requests be handled?

Response: Change requests will be handled by communication between the design firm and construction management firm

FAA Advisory Circular Question:

1. Please clarify the statement on page 1, This solicitation is qualifications-based and complies with FAA Advisory 150/5100-14D, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects. This Advisory Circular has expired and is replaced by 150/5100-14E

Response: Version is corrected to the most current which is AC 150/5100-14E - Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects. Current version is attached to this addendum.