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ROGER M. DREYER MEMORIAL AIRPORT
TxDOT CSJ No. 21ALGONZA

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**Texas Department of Transportation
Aviation Division
Request for Qualifications (RFQ) for Professional Services**

The City of Gonzales, through its agent, the Texas Department of Transportation (TxDOT), intends to engage a qualified firm for professional services. This solicitation is subject to 49 U.S.C. §47107(a)(17) and will be administered in the same manner as a solicitation conducted under Chapter 2254, Subchapter A, of the Texas Government Code. TxDOT Aviation Division will solicit and receive qualification statements for professional services as described below:

Airport Sponsor: City of Gonzales; Roger M. Dreyer Airport TxDOT CSJ No. 21ALGONZA. The TxDOT Project Manager is Ben Breck.

Scope:

1. Prepare and update the Airport Layout Plan with Narrative report consistent with the most current FAA Advisory Circulars and Standard Operating Procedures;
2. Develop a Capital Improvement Plan, including a recommended phasing plan and financial overview that considers local, state, and alternative funding sources;
3. Establish attainable goals for airport improvements and development based on forecast for aviation demand and critical aircraft.

Subcontracting opportunities are not probable. Therefore, respondents are not required to submit an up-to-date “HUB Subcontracting Plan (HSP)” with their qualifications at the time of submission.

If during the term of the contract subcontractors are used in the delivery of services, the contractor will be required to complete a HSP to verify their intent to subcontract and show their good faith effort to contract with HUBs. In addition, the contractor will be required to submit monthly, a “Prime Contractor Progress Assessment Report” and “HUB Subcontracting Plan (HSP) Progress Compliance Form – 2579 through the eGrants system.

To assist in your qualification statement preparation the criteria and most recent Airport Layout Plan are available online at <http://www.dot.state.tx.us/avn/avninfo/notice/consult/index.htm> by selecting “Roger M. Dreyer Airport.”

AVN-551 Preparation Instructions:

Interested firms shall utilize the latest version of Form AVN-551, titled “Qualifications for Aviation Planning Services”. The form may be requested from TxDOT, Aviation Division, 125 E. 11th Street, Austin, Texas 78701-2483, phone number, 1-800-68-PILOT (74568). The form may be emailed by request or downloaded from the TxDOT website at <http://www.txdot.gov/inside-txdot/division/aviation/projects.html>. The form may not be altered in any way. Firms must carefully follow the instructions provided on each page of

the form. Qualifications shall not exceed the number of pages in the AVN-551 template. The AVN-551 consists of eight pages of data plus one optional illustration page. A prime provider may only submit one AVN-551. If a prime provider submits more than one AVN-551, or submits a cover letter with the AVN-551, that provider will be disqualified. Responses to this solicitation WILL NOT BE ACCEPTED IN ANY OTHER FORMAT.

ATTENTION: To ensure utilization of the latest version of Form AVN-551, firms are encouraged to download Form AVN-551 from the TxDOT website as addressed above. Utilization of Form AVN-551 from a previous download may not be the exact same format. Form AVN-551 is a PDF Template.

The completed Form AVN-551 must be received in the TxDOT Aviation eGrants system no later than February 11, 2021 at 11:59 PM. (CDST). Electronic facsimiles or forms sent by email or regular/overnight mail will not be accepted.

Firms that wish to submit a response to this solicitation must be a user in the TxDOT Aviation eGrants system no later than one business day before the solicitation due date. To request access to eGrants, please complete the Contact Us web form located at <http://txdot.gov/government/funding/egrants-2016/aviation.html>

An instructional video on how to respond to a solicitation in eGrants is available at <http://txdot.gov/government/funding/egrants-2016/aviation.html>

Step by step instructions on how to respond to a solicitation in eGrants will also be posted in the RFQ packet at <http://www.dot.state.tx.us/avn/avninfo/notice/consult/index.htm>.

The consultant selection committee will be composed of local government representatives. The final selection by the committee will generally be made following the completion of review of AVN-551s. The committee will review all AVN-551s and rate and rank each. The evaluation criteria for airport planning projects can be found at <http://www.txdot.gov/inside-txdot/division/aviation/projects.htm> under Information for Consultants. All firms will be notified and the top-rated firm will be contacted to begin fee negotiations. The selection committee does, however, reserve the right to conduct interviews for the top-rated firms if the committee deems it necessary. If interviews are conducted, selection will be made following interviews.

Please contact TxDOT Aviation for any technical or procedural questions at 1-800-68-PILOT (74568). For procedural questions, please contact Dawn Denson, Grant Manager. For technical questions, please contact Ben Breck, Project Manager.

For questions regarding responding to this solicitation in eGrants, please contact the TxDOT Aviation help desk at 1-800-687-4568 or avn-egrantshelp@txdot.gov.



EVALUATION CRITERIA FOR AIRPORT PLANNING QUALIFICATIONS

The following criteria will generally be used in evaluating consultants submitting qualifications; however, the Consultant Selection Committee may develop additional consultant evaluation criteria and point values, if desired. The Consultant Selection Committee should assign points to be used for the Consultant Rating Sheet if they do not use the suggested point values. The TxDOT Project Manager can assist the Selection Committee in interpreting the criteria and establishing point values for each criterion, if necessary.

Suggested Point Values and Selection Criteria

- 1. Capability to perform all of the services required for this project and professional qualifications of key personnel assigned to this project relevant to the work to be performed. (25 points)**

Does the consultant have the necessary resources to perform all of the services required (e.g.: planning, surveying, CAD, etc.)? Who are the professionals that will be working on this project on a daily basis and how do their qualifications and experience with general aviation airport planning projects compare with other respondents? [Sources of information: Aviation Planning Team Form, Recent Relevant Airport Experience Form, Proposed Technical Approach Form, and possibly the Optional Summary.]
- 2. Recent experience, within the last ten years, in the development of airport plans comparable to the proposed project. (25 points)**

Does the consultant have direct experience developing general aviation airport plans similar to those proposed for this location? [Sources of information: Aviation Planning Team Form, Recent Relevant Airport Experience Form, and possibly the Optional Summary.]
- 3. Ability to meet the schedules and deadlines of this project and reputation for competence, timeliness, and quality of performance and work product. (25 points)**

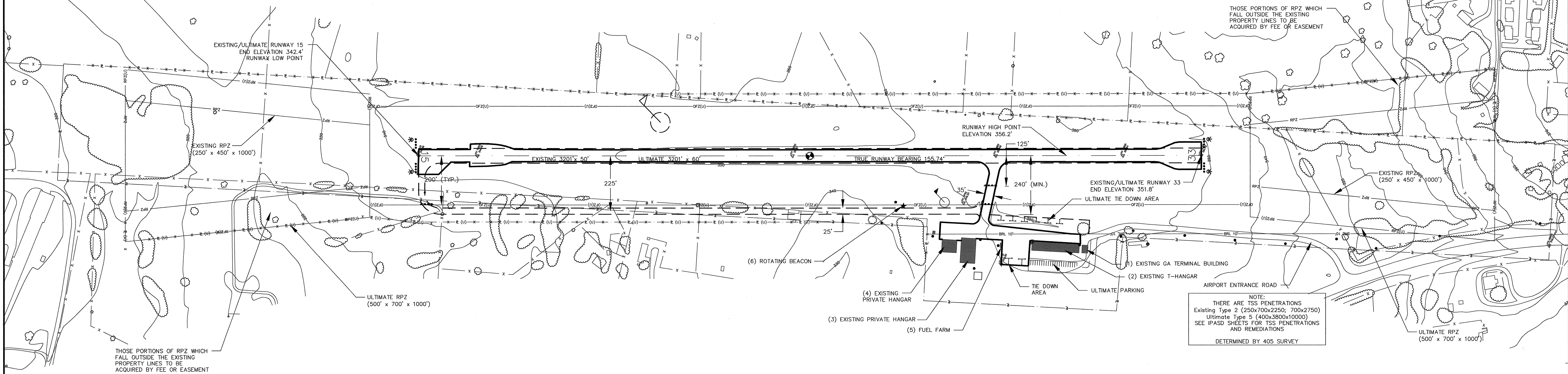
Does the proposed planning team have sufficient time to devote to this project in order to meet the schedule submitted in the qualifications? Is the proposed schedule realistic? Does the consultant consistently meet contractual timetables? Has the work performed for other airports been satisfactory? [Sources of information: Aviation Planning Team Form, Recent Relevant Airport Experience Form, Project Schedule Form, possibly the Optional Summary, and reference check.]

4. Proposed Technical Approach and Schedule to Accomplish the Project. (25 points)

Does the consultant show specific understanding and familiarity with the particular requirements of this project and how to address them? Is the consultant familiar with relevant planning guidance? Is the schedule appropriate to accomplish the project?

[Sources of information: Proposed Technical Approach Form, Proposed Schedule Form, and possibly the Optional Summary.]

NOTE:
NO THRESHOLD SITING SURFACE
OBJECT PENETRATIONS:
Existing Type 2 (250x700x2250; 700x2750)
Ultimate Type 5 (400x3800x10000)
DETERMINED BY 405 SURVEY



NOTE:
THERE ARE TSS PENETRATIONS
Existing Type 2 (250x700x2250; 700x2750)
Ultimate Type 5 (400x3800x10000)
SEE IPAS SHEETS FOR TSS PENETRATIONS
AND REMEDIATIONS
DETERMINED BY 405 SURVEY

RUNWAY DATA TABLE			
	EXISTING	ULTIMATE	
RUNWAY LENGTH & WIDTH (ft.)	3201' x 50'	3201'	3201' x 60'
PAVEMENT DESIGN STRENGTH (pci)	21,000 LBS (SW)	21,000 LBS (SW)	
RUNWAY LIGHTING	MIRL	MIRL	
RSA - LENGTH BEYOND RW END	240'	240'	
RSA - WIDTH	120'	120'	
OFA - LENGTH BEYOND RW END	240'	240'	
OFA WIDTH	250'	400'	
OFZ - LENGTH BEYOND RW END	200'	200'	
OFZ WIDTH	250'	400'	
RUNWAY END	15	33	15 33
RUNWAY MARKING	VISUAL	VISUAL	NPI NPI
RUNWAY VISUAL AIDS	NONE	NONE	RELS RELS
APPROACH VISIBILITY MINIMA	VISUAL	VISUAL	1 MILE 1 MILE
TOUCHDOWN ZONE ELEVATION	356.2'	356.2'	356.2'
TAKE-OFF RUN AVAILABLE (TORA)	3201'	3201'	3201'
TAKE-OFF DISTANCE AVAILABLE (TODA)	3201'	3201'	3201'
APPROACH STOP DISTANCE AVAILABLE (ASDA)	3201'	3201'	3201'
LANDING DISTANCE AVAILABLE (LDA)	3201'	3201'	3201'

RUNWAY CAUTION ZONE LIGHTS ARE NOT PRESENT ON THIS AIRPORT

RUNWAY END COORDINATES AND ELEVATIONS			
	LATITUDE	LONGITUDE	ELEVATION
EXISTING END OF RWY 15	29°31'59.29"	97°27'58.94"	342.4'
EXISTING END OF RWY 33	29°31'30.40"	97°27'44.04"	351.8'
ULTIMATE END OF RWY 15	29°31'59.29"	97°27'58.94"	342.4'
ULTIMATE END OF RWY 33	29°31'30.40"	97°27'44.04"	351.8'

Comments

LEGEND		
	EXISTING	ULTIMATE
RUNWAY/TAXIWAY OUTLINE	—	---
BUILDINGS/FACILITIES	■	■
AIRPORT PROPERTY LINE	—	---
AIRPORT PROPERTY LINE WITH FENCE	—	---
AIRPORT REFERENCE POINT (ARP)	⊙	⊙
WIND CONE AND SEGMENTED CIRCLE	⊙	⊙
THRESHOLD LIGHTS	••••	••••
C&G BEACON	★	★
FENCE LINE	—	---
TELEPHONE/POWER POLE LINE	—	---
NONDIRECTIONAL BEACON (NDB)	⊙	⊙
RWY END IDENTIFIER LIGHTS (RELS)	•	•
VOSI	•	•
BUILDING RESTRICTION LINE (BRL)	—	---
GROUND CONTOURS	—	---
SIGNIFICANT OBJECT LOCATION	⊙	⊙
TREES/BRUSH	⊙	⊙
AWOS	⊙	⊙
HOLD POSITION AND SIGN	■	■
SURVEY MARKERS	•	•

AIRPORT DATA TABLE		
	EXISTING	ULTIMATE
AIRPORT ELEVATION (MSL)	356.2'	356.2'
AIRPORT NAVIGATION AIDS	NONE	GPS
MEAN MAX TEMP (Hottest Month °F)	97°F (JULY)	97°F (JULY)
AIRPORT REFERENCE CODE (ARC)	B-I SMALL	B-I
TAXIWAY MARKING	STD W/REF	STD W/REF
TAXIWAY LIGHTING	NONE	NONE
WIND COVERAGE (%)	97.34%	97.34%
AIRPORT REFERENCE POINT COORDINATES	29°31'44.85" 97°27'51.49"	29°31'44.85" 97°27'51.49"

BUILDING TABLE		
BLDG. #	DESCRIPTION	TOP ELEVATION
1	GA TERMINAL BLDG	363.5'
2	T-HANGAR	367.4'
3	PRIVATE HANGAR	371.9'
4	PRIVATE HANGAR	370.9'
5	FUEL FARM	376.8'
6	ROTATING BEACON	380.2'

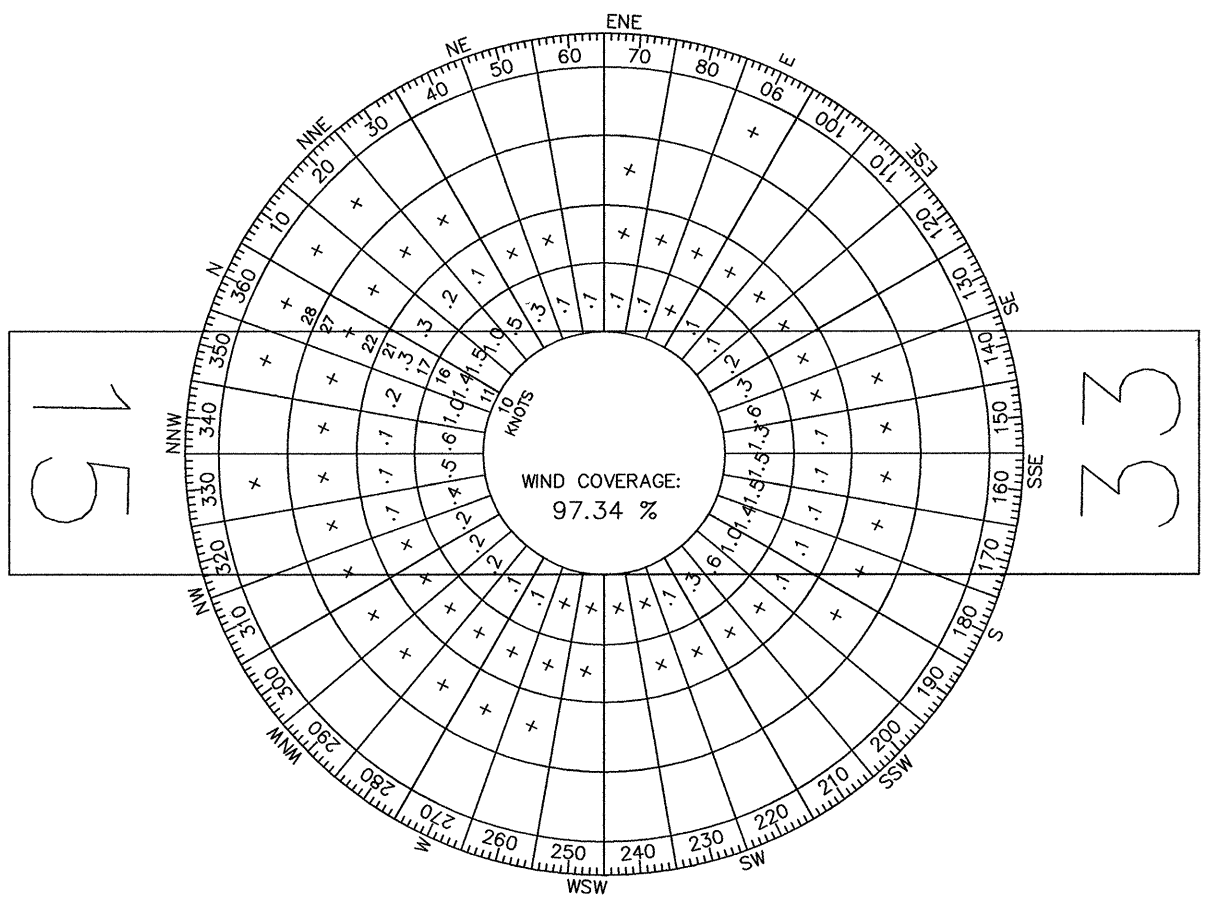
COMMENTS

GENERAL NOTES
THIS ALP WAS PREPARED BY WILBUR SMITH ASSOCIATES. SURVEY DATA WAS SUPPLIED BY GEODETX, INC. AND CANALES, MARTINEZ, & NASH SURVEYING COMPANY.

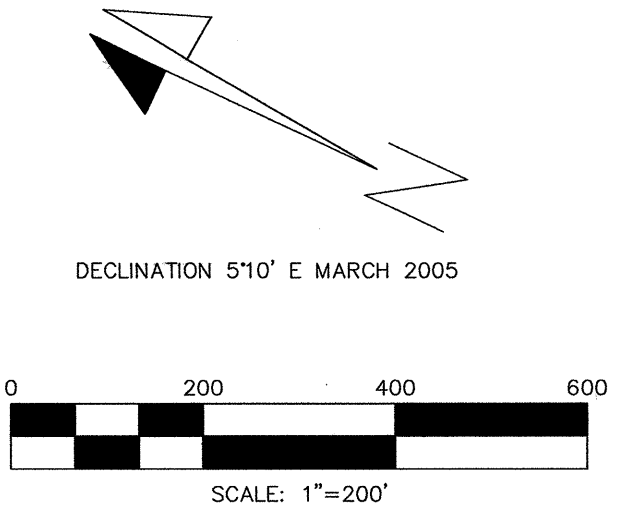
ULTIMATE OFZ OBJECT PENETRATIONS AND EXISTING AND ULTIMATE THRESHOLD SITING SURFACE PENETRATIONS SHOWN ON INNER PORTION OF APPROACH SURFACE DRAWINGS.

THE REFERENCE DATUM USED FOR ALL HORIZONTAL COORDINATES IS NAD_1983_STATEPLANE_Texas_SOUTH_CENTRAL_FIPS_4204_FEET AND THE DATUM USED FOR ALL MSL ELEVATIONS IS NAVD 88.

MODIFICATIONS TO FAA STANDARDS TABLE		
EXIST./ULT.	DESCRIPTION OF MODIFICATION	REASON FOR MODIFICATION



WIND COVERAGE		
RUNWAY	CROSSWIND COMPONENT	PERCENT
RUNWAY 15-33	10.5 KNOTS	97.34 %



TEXAS DEPARTMENT OF TRANSPORTATION AVIATION DIVISION ALP APPROVED ACCORDING TO FAA AC 150/5300-13 CH 10 - PLUS THE REQUIREMENTS OF A FAVORABLE ENVIRONMENTAL FINDING PRIOR TO THE START OF ANY LAND ACQUISITION OR CONSTRUCTION AND AN FAA FORM 7460-1 SUBMITTED PRIOR TO ANY CONSTRUCTION ON AIRPORT PROPERTY. <small>COPYRIGHT 2006 TXDOT AVIATION DIVISION, ALL RIGHTS RESERVED</small>		AIRPORT SPONSOR CURRENT AND FUTURE DEVELOPMENT DEPICTED ON THIS ALP IS APPROVED AND SUPPORTED BY AIRPORT SPONSOR	
DAVID FULTON, DIRECTOR, AVIATION DIVISION DATE: 11/21/08		SIGNATURE: [Signature] DATE: 1-7-09 TITLE: AIRPORT SPONSOR'S REPRESENTATIVE	
PREPARED BY: WilburSmith ASSOCIATES <small>ENGINEERS PLANNERS ECONOMISTS</small> 6800 Clough Pike Cincinnati, OH 45244 Phone: 513-233-3700		DESIGNED BY: J. Dennison DATE: DEC 2007 DRAWN BY: J. Dennison DATE: DEC 2007 CHECKED BY: G. Loungeway DATE: DEC 2007	
AIRPORT LAYOUT DRAWING GONZALES MUNICIPAL AIRPORT (T20) GONZALES, TEXAS			
 SHEET 1 OF 5			

Instructions for Responding to a Solicitation in eGrants

<p>TxDOT Aviation eGrants webpage: https://apps2.dot.state.tx.us/apps/egrants2/logout2.aspx</p> <p>eGrants help desk Monday –Friday 8AM – 5PM 1-800-687-4568</p>	<p>If you are not set up in eGrants and wish to respond to a posted solicitation, please complete the eGrants webform available at https://form.jotform.com/62164883455160</p>
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STEP	ACTION(S)	NOTES
	<u>CONSULTANTS SHOULD HAVE AN OPPORTUNITY ON THEIR HOME PAGE WHEN THE USER LOGS IN. WITH MULTIPLE RFQS POSTED, PLEASE ENSURE YOU SELECT THE CORRECT OPPORTUNITY</u>	
01.	Go to View Opportunities. a. Select Apply Now to the opportunity b. The RFQ Response Menu is opened	Very important to click on the name of the document and not the organization name Make a note of the opportunity due date to ensure you respond in time
02.	Click on View, Edit and Complete Forms a. Select RFQ Applicant Form b. Confirm Project information and address c. Upload AVN-550 or 551 <u>PLEASE MAKE SURE YOU SELECT THE CORRECT PDF FILE BEFORE CHANGING STATUS.*</u> d. Hit Save	You should print the proposal document to a PDF so that it becomes un-editable. Or, you may upload a scanned copy of the AVN-550/551.
03.	When you are ready to submit your response, click on Save and submit to CS review <u>YOU ARE DONE</u>	You will get an email saying the response was successfully submitted; the status must be changed to RFQ Response in CS Review by the due date and time posted in the solicitation.
04.	<u>WAIT</u> UNTIL A SELECTION NOTIFICATION IS SENT TO YOU	
05.	<u>AFTER SELECTION NOTIFICATION IS RECEIVED</u> Log in to view status of response. Once the scores are verified, TxDOT will move the response to an interview, selected or not selected status of which you can log in to see the status of your response.	The selection notification will refer users to eGrants to view the status of their response. User may also view the TxDOT website for selection information.

If you are not set up in eGrants and wish to respond to a posted solicitation, you may contact the aviation help desk for assistance by using the webform available at <https://form.jotform.com/62164883455160>

SOME ORGANIZATIONS WILL HAVE MANY USER MEMBERS. EACH ORGANIZATION SHOULD DETERMINE WHICH USER MEMBER WILL SUBMIT THE COMPLETED AVN-550/551 IN EGRANTS. AFTER THE OPPORTUNITY IS SELECTED FOR THE ORGANIZATION, IT WILL NO LONGER APPEAR ON ANY OTHER USER'S HOME PAGE UNLESS THE INITIATING USER CANCELS THE RESPONSE.

*If the responder posts the incorrect file.

- If status has been changed and the due date for the response has not expired, contact the help desk to ask for the status to be administratively changed back to Response in Process.
- If the incorrect file was posted, the incorrect file may be deleted and the correct one posted as long as the status has not been changed to Response in CS Review. Respondent will need to check the "delete" box and hit save. The page refreshes. Then post the correct file, save, and change the status.