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### Texas Department of Transportation Aviation Division Request for Qualifications (RFQ) for Professional Engineering Services

Aransas County, through its agent, the Texas Department of Transportation (TxDOT), intends to engage a professional engineering firm for services pursuant to Chapter 2254, Subchapter A, of the Government Code. TxDOT Aviation Division will solicit and receive qualification statements for the current aviation project as described below.

Current Project: Aransas County; TxDOT CSJ No.: 2116RCKPT.

The TxDOT Project Manager is Steve Harp. P.E.

- Scope: Provide engineering and design services, including construction administration to:
- 1. Reconstruct drain at sinkhole on apron; and
- 2. Perform drain line examination and evaluation.

The Agent, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all respondents that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit in response to this solicitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The proposed contract is subject to 49 CFR Part 26 concerning the participation of Disadvantaged Business Enterprises (DBE).

The DBE goal for the design phase of the current project is 12%. The goal will be re-set for the construction phase.

To assist in your qualification statement preparation the criteria, project diagram, and most recent Airport Layout Plan are available online at *http://www.dot.state.tx.us/avn/avninfo/notice/consult/index.htm* by selecting "Aransas County Airport." The qualification statement should address a technical approach for the current scope only. Firms shall use page 4, Recent Airport Experience, to list relevant past projects.

#### **AVN-550 Preparation Instructions:**

Interested firms shall utilize the latest version of Form AVN-550, titled "Qualifications for Aviation Architectural/Engineering Services". The form may be requested from TxDOT, Aviation Division, 125 E. 11th Street, Austin, Texas 78701-2483, phone number, 1-800-68-PILOT (74568). The form may be emailed by request or downloaded from the TxDOT website at *http://www.txdot.gov/inside-txdot/division/aviation/projects.html*.

The form may not be altered in any way. Firms must carefully follow the instructions provided on each page of the form. Qualifications shall not exceed the number of pages in the AVN-550 template. The AVN-550 consists of eight pages of data plus one optional illustration page. A prime provider may only submit one AVN-550. If a prime provider submits more than one AVN-550, or submits a cover letter with the AVN-550, that provider will be disqualified. Responses to this solicitation WILL NOT BE ACCEPTED IN ANY OTHER FORMAT.

ATTENTION: To ensure utilization of the latest version of Form AVN-550, firms are encouraged to download Form AVN-550 from the TxDOT website as addressed above. Utilization of Form AVN-550 from a previous download may not be the exact same format. Form AVN-550 is a PDF Template.

The completed Form AVN-550 must be received in the TxDOT Aviation eGrants system no later than May 11, 2021, 11:59 PM. (CDST). Electronic facsimiles or forms sent by email or regular/overnight mail will not be accepted.

Firms that wish to submit a response to this solicitation must be a user in the TxDOT Aviation eGrants system no later than one business day before the solicitation due date. To request access to eGrants, please complete the Contact Us web form located at *http://txdot.gov/government/funding/egrants-2016/aviation.html* 

An instructional video on how to respond to a solicitation in eGrants is available at *http://txdot.gov/government/funding/egrants-2016/aviation.html* 

Step by step instructions on how to respond to a solicitation in eGrants will also be posted in the RFQ packet at *http://www.dot.state.tx.us/avn/avninfo/notice/consult/index.htm*.

The consultant selection committee will be composed of local government representatives. The final selection by the committee will generally be made following the completion of review of AVN-550s. The committee will review all AVN-550s and rate and rank each. The Evaluation Criteria for Engineering Qualifications can be found at http://www.txdot.gov/inside-txdot/division/aviation/projects.html under Information for Consultants. All firms will be notified and the top rated firm will be contacted to begin fee negotiations for the design and bidding phases. The selection committee does, however, reserve the right to conduct interviews for the top rated firms if the committee deems it necessary. If interviews are conducted, selection will be made following interviews.

Please contact TxDOT Aviation for any technical or procedural questions at 1-800-68-PILOT (74568). For procedural questions, please contact Sheri Quinlan, Grant Manager. For technical questions, please contact Steve Harp, P.E., Project Manager.

For questions regarding responding to this solicitation in eGrants, please contact the TxDOT Aviation help desk at 1-800-687-4568 or *avn-egrantshelp@txdot.gov*.

#### EVALUATION CRITERIA FOR ARCHITECTURAL/ENGINEERING QUALIFICATIONS

TxDOT Aviation recommends that the Selection Committee, in evaluating detailed qualifications from the listed architects/engineers, use the following criteria. They should suffice for most projects. You will notice that we have proposed scoring values for each criterion. Should there be special circumstances, criteria and their respective scoring values may be adjusted. Your TxDOT project manager will be glad to help should this be the case.

## 1. Recent experience of the project team with comparable airport projects within the past ten years.

#### (25 points)

Do the qualifications indicate that the project team has recent direct experience on other general aviation airports designing similar improvements to those proposed at this location? [Sources of information: Aviation Project Design Team Form, Recent Relevant Airport Experience Form, and possibly the Optional Summary.]

#### 2. Proposed technical approach (30 points)

Does the architect/engineer provide evidence of understanding of the project; and any unique architectural/engineering aspects associated with the proposed project and how to address them? [Sources of information: Proposed Technical Approach to Project, and possibly the Optional Summary.]

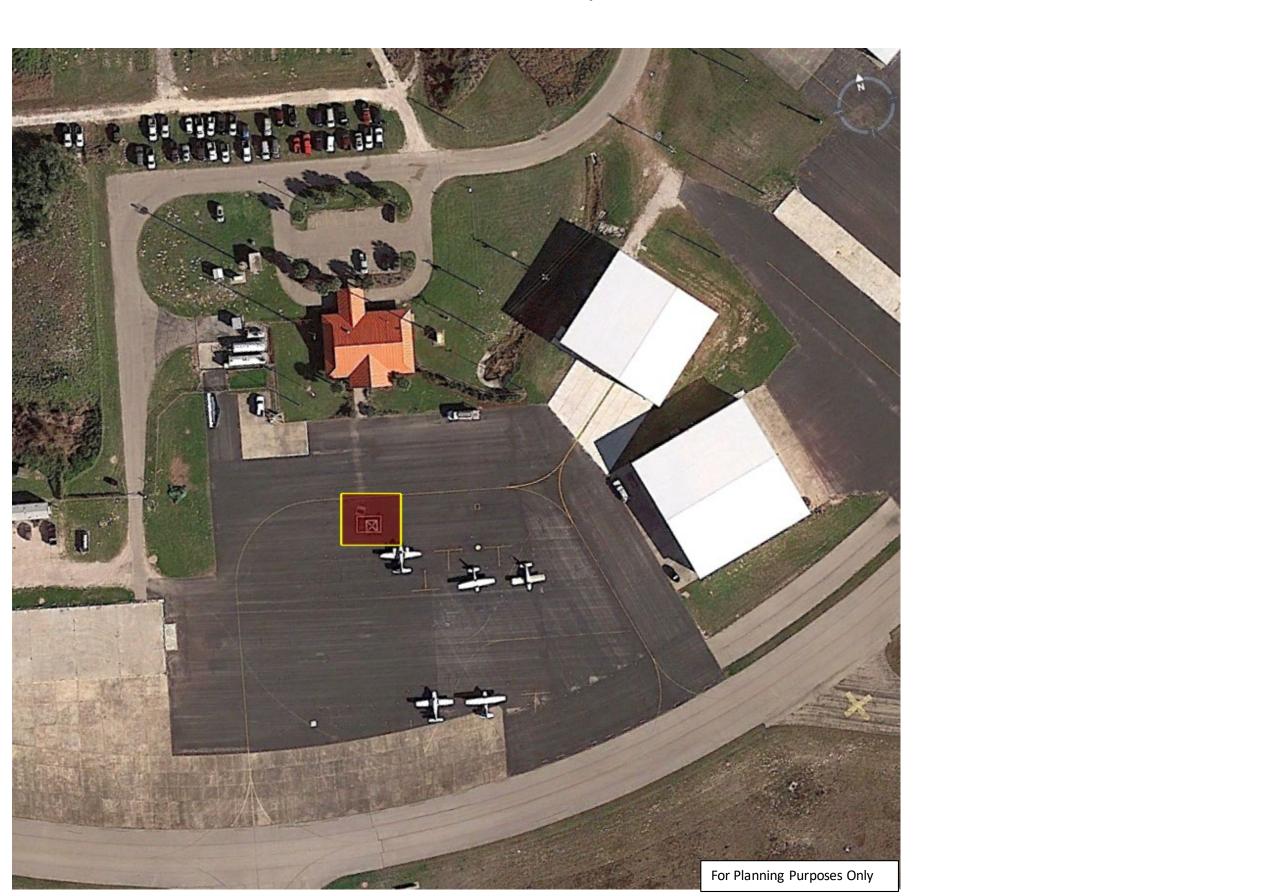
## 3. Project design schedule and ability to meet schedules and deadlines (25 points)

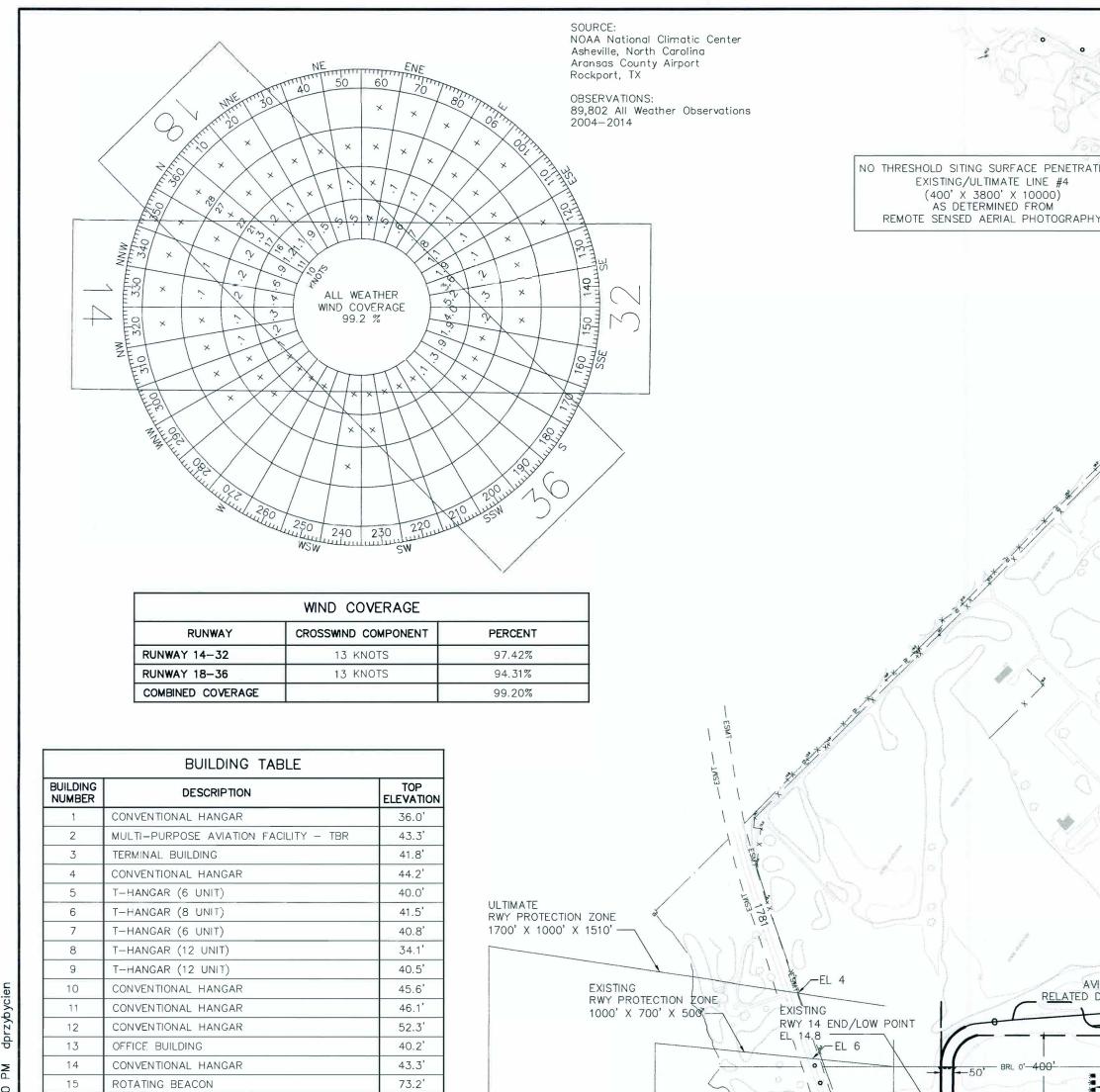
Does the proposed design team have sufficient time to work on this project? Has the firm demonstrated an ability to meet design schedules in the past? Reasonableness of proposed schedule [Sources of information: Aviation Project Design Team Form, Recent Relevant Airport Experience Form, Project Design Schedule Form and possibly the Optional Summary.]

#### 4. Construction Management Experience (20 points)

The architect/engineer will oversee the airport construction. Therefore, it is critical that the architect/engineer be involved in the day-to-day construction activities through a full-time resident project representative and periodic site visits. What evidence do the qualifications provide as to the architect/engineer's commitment to proactive and consistent representation during construction? [Source of information: Relevant Airport Experience form; proposed Technical Approach to Project; and possibly the Optional Summary]

Aransas County Airport Drain/Pavement Repair





48.7'

46.9'

45.6'

27.8'

48.0'

38.0'

48.0'

40.0'

27.0'

38.0'

37.0'

37.0'

37.0'

40.2'

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NO THRESHOLD SITING SURFACE PENETRATIONS:

EXISTING/ULTIMATE LINE #4 (400' X 38C0' X 10000)

AS DETERMINED FROM

REMOTE SENSED AERIAL PHOTOGRAPHY

COPANO BAY

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CONVENTIONAL HANGAR

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CONVENTIONAL HANGAR

16

18

AIRPORT DATA TABLE					
	EXISTING	ULTIMATE			
AIRPORT ELEVATION (MSL)	23.8'	23.8'			
AIRPORT NAVIGATION AIDS	GPS	GPS			
MEAN MAX TEMP (Hottest Month °F)	90.8 <b>'</b> F	90.8 <b>°</b> F			
AIRPORT REFERENCE CODE (ARC)	B-II	8-11			
TAXIWAY MARKING	STD W/ & REF	STD W/ & REF			
TAXIWAY LIGHTING	MITL	MITL			
AIRPORT REFERENCE POINT COORDINATES	28°05'10.40" N	28°05'10.40" N			
AIRFORT REFERENCE FOINT COORDINATES	97°02'37.30" W	97°02'37.30" W			

NOTES

FAA SITE NUMBER - 24633.\*A

NPIAS SERVCE LEVEL AND NUMBER - GENERAL AVIATION (GA), NO. 48-0186

STATE EQUIVALENT SERVICE ROLE – BUSINESS CORPORATE (BC)

DATUM COORDINATE SYSTEMS — HORIZONTAL DATUM NAD 1983 State Plane Texas South Central Zone, FIPS Zone 4204 (Feet), VERTICAL DATUM NAVD88. TXDOT RECORDS INDICATE AN EXISTING HEIGHT HAZARD ZONING ORDINANCE FOR THIS AIRPORT WAS ADOPTED IN JULY 12, 1974. RWY 14-32 ZONED, 5600' x 150 OTU 34:1 NPI; RWY 18-35 ZONED 4498' x 150' OTU 20:1 V.

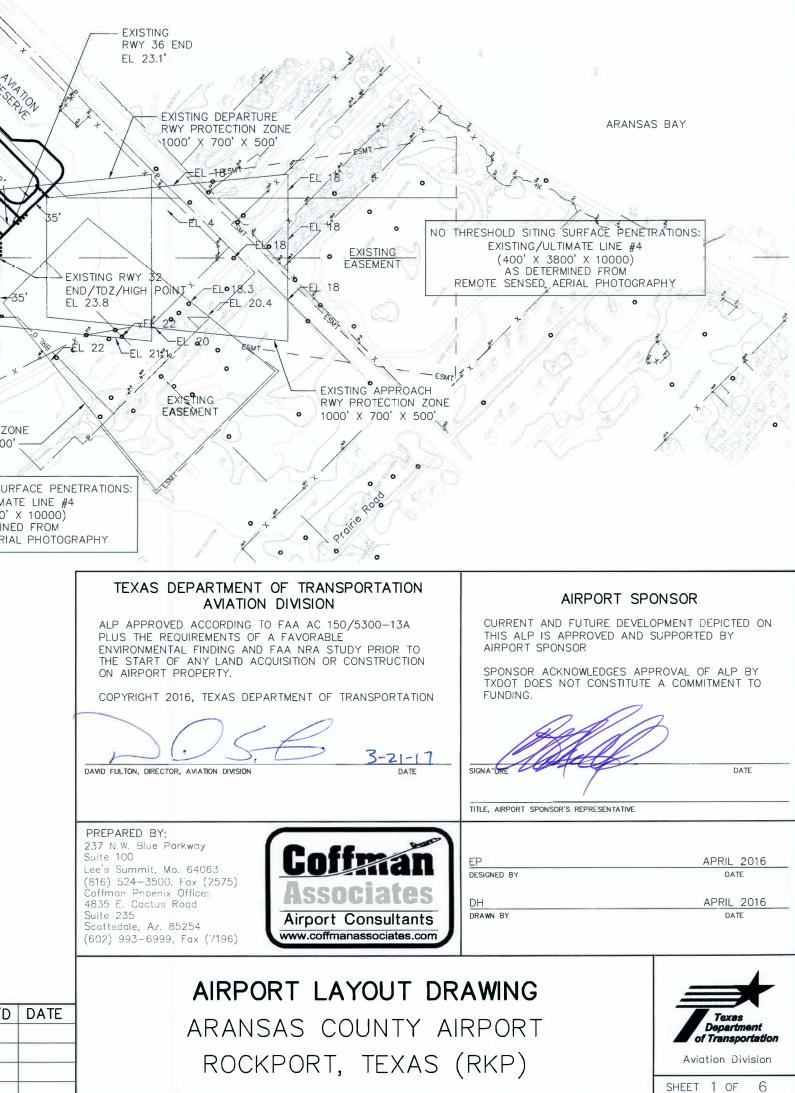
NO KNOWN OFZ OBJECT PENETRATIONS

RUNWAYS ARE MARKED AND LIGHTED IN ACCORDANCE WITH FAA GUIDANCE. CAUTION ZONE LIGHTS ARE INCLUDED IN THE RUNWAY LIGHTING.

A VERTICALLY-GUIDED SURVEY MEETING THE REQUIREMENTS OF AC 150/5300-16, 17, AND 18 WAS NOT CONDUCTED.

FAA STUDY NUMBER 2016-ASW-1504-NRA

e Existing	RUNWAY END COORDINATES AND ELEVATIONS			RUNWAY DATA TABLE		
RWY PROTECTION ZONE 1000' X 700' X 500' EL 20.7		LATITUDE LONGITUDE ELEVATION		RW 14-32	RW 18–36	
e and a second a	EXISTING END OF RWY 14 EXISTING END OF RWY 32	28'05'33.55" N         97'03'05.67" W         14.8'           28'04'47.82" N         97'02'30.16" W         23.8'	RUNWAY ARC	EXISTING ULTIMATE B-II B-II	EXISTING B-II	ULTIMATE B-II
Nerdell et all a second and a second	DISPLACED END OF RWY 32 EXISTING END OF RWY 18	28'04'52.42" N97'02'33.74" W23.1'28'05'31.90" N97'02'19.52" W20.0'	DESIGN AIRCRAFT & ARC	Super King Air 200 Super King Air 200	Super King Air 200 Supe	er King Air 200
NO THRESHOLD SITING SURFACE PENETRATIONS:	EXISTING END OF RWY 36	28°04'48.10" N 97°02'28.65" W 23.1'	BALANCED FIELD LENGTH RUNWAY LENGTH & WIDTH (ft.)	5300' 5300' 5608' X 100' 5608' X 100'	5300' 4498' X 100' 4	5300' 4498' X 100'
EXISTING/ULTIMATE LINE #4 (400' X 3800' X 10000) AS DETERMINED FROM			PAVEMENT DESIGN STRENGTH (1000 lbs.)	45S, 80DW, 140DT 45S, 80DW, 140DT	45S, 80DW, 140DT 45S	5, 80DW, 140DT
REMOTE SENSED AERIAL PHOTOGRAPHY			RUNWAY LIGHTING PERCENT EFFECTIVE GRADIENT	MIRL MIRL 0.2% 0.2%	0.1%	MIRL 0.1%
• • EL 12.2			PERCENT WIND COVERAGE	99.2% 13 kts 99.2% 13 kts 23.8' 23.8'	99.2% 13 kts 9 23,1'	99.2% 13 kts 23.1'
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RW END IDENTIFIER LIGHTS (REILS)     ⇒     ⇒       C&G BEACON     ★     ★			Suite 235 Scottsdale, Az. 85254 (602) 993-6999, Fax (7196)	Airport Consultants	37	DATE
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NONDIRECTIONAL BEACON (NDB)						SHEET 1 OF 6





#### **Aviation Division**

eGrants Workflow:	RFQ Response	
eGrants Role:	Subgrantee Administrator (SA) Subgrantee Staff (SS)	
eGrants link	https://apps2.dot.state.tx.us/apps/egrants2/logout2.aspx	
eGrants help:	eGrants help desk Monday - Friday 8AM - 5PM CD/ST (excluding state/federal holidays)	
	avn-egrantshelp@txdot.gov or 1-800-687-4568	

STEP	ROLE	ACTIONS	NOTES
01	SA	<ul><li>Go to View Opportunities.</li><li>a. Select <u>Apply Now</u> to the opportunity</li><li>b. The RFQ Response Menu is opened</li></ul>	Very important to click on the name of the document and not the organization name Make a note of the opportunity due date to ensure you respond in time
02	SA/SS	<ul> <li>Click on View, Edit and Complete Forms</li> <li>a. Select RFQ Applicant Form</li> <li>b. Confirm Project information and address</li> <li>c. Upload AVN-550 or 551 <u>PLEASE MAKE SURE</u> <u>YOU SELECT THE CORRECT PDF FILE BEFORE</u> <u>CHANGING STATUS</u>.*</li> <li>d. Hit Save</li> </ul>	You should print the proposal document to a PDF so that it becomes un-editable. Or, you may upload a scanned copy of the AVN- 550/551.
03	SA	When you are ready to submit your response, click on Save and submit to CS review <u>YOU ARE DONE</u>	You will get an email saying the response was successfully submitted; the status must be changed to <b>RFQ Response in CS</b> <b>Review</b> by the due date and time posted in the solicitation.
04	SA/SS	$\underline{\text{WAIT}}$ UNTIL A SELECTION NOTIFICATION IS SENT TO YOU	
05	SS/SA	AFTER SELECTION NOTIFICATION IS RECEIVED Log in to view status of response. Once the scores are verified, TxDOT will move the response to an interview, selected or not selected status of which you can log in to see the status of your response.	The selection notification will refer users to eGrants to view the status of their response. User may also view the TxDOT website for selection information.

\*If the responder posts the incorrect file.

- If status has been changed and the due date for the response has not expired, contact the help desk to ask for the status to be administratively changed back to Response in Process.
- If the incorrect file was posted, the incorrect file may be deleted and the correct one posted as long as the status has not been changed to Response in CS Review. Respondent will need to check the "delete" box and hit save. The page refreshes. Then post the correct file, save, and change the status.

If you are not set up in eGrants and wish to respond to a posted solicitation, you may contact the aviation help desk for assistance by using the webform available at <u>eGrants Help Desk Form</u>

Some organizations will have many user members. Each organization should determine which user member will submit the completed avn-550/551 in eGrants. after the opportunity is selected for the organization, it will no longer appear on any other user's home page unless the initiating user cancels the response.